**Background Investigation Results**

**EMPLOYEE/VOLUNTEER APPLICANT:**

Personal interview conducted by on

DATE

Reference inquiries completed by on

DATE

A criminal background check was conducted on the candidate using the following sources:

€ National multi-state criminal records search

€ National sex offender registry search

€ Social security number trace and alias search

€ County criminal records search for every county where the applicant has lived or worked over the past (xx) years:

€Motor Vehicle Record

€Other (Identify)

The (**Employment Committee**) has reviewed the investigation with the following result:

€ We have reviewed the criminal history of Applicant and determined, based on the information we had available at this time, the applicant would be **acceptable** for the position.”

**OR**

€ We have reviewed the criminal history of Applicant and determined, based on the information we had available at this time, the applicant is **not acceptable** for the position.”

This clearance shall remain as a permanent record in the employment file.

MEMBER

Signature Date

MEMBER

Signature Date

MEMBER

Signature Date